**Adding New Users**

When adding a new user, the feature configuration settings are not displayed until a template is chosen.

![User configuration screenshot](image)

**Manual Add**

The Allworx server supports the manual adding of SIP phones to the system. This may be done when the SIP phone to be added is not a plug-and-play phone, or you want to configure the phone before plugging it into the network.

**To manually add a SIP phone:**

1. Click on the add new SIP Handset link in the SIP Handsets section of the Phone System/Handset page.
2. Select the phone model and fill in the required fields.
3. Login Name is also called the Login ID.
Generic Phones (Third party phone)

If the phone is not an Allworx IP phone, follow these steps:

1. Change the Model to Generic SIP.
2. Enter a Login ID and Password for the phone to use to authenticate with the server. The Login ID must be unique; cannot use the same Login ID on multiple phones.
3. Click the Add button to add the new handset to server.
4. Configure the phone (following its particular configuration instructions) with the User ID (shown on the updated Phone System/Handset page), Login ID and Password. The User ID is typically generated by the ITSP. This ID is often the phone number for the account.

When the phone is registered with the server, its entry on the Handsets page will indicate that by showing an expiration date and time.
Algo 8180 Configuration

Open the 8180 Web interface and go to Config and fill up the field as follow:

- SIP Domain/Proxy: 192.168.2.3
- Ring Detect Extension: User ID (ex. 6254)
- Auth ID: Login ID (ex. 5102)
- Password: Password enter for the Login ID.

For More Information

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